

Carthage Public Library District  
Board of Trustees Meeting  
June 10<sup>th</sup>, 2024

President John Dittmer called the regular meeting to order at 4:30pm. Also present were Ann Thompson, Rose Fisher, Andy Bastert, Rebecca Eagan, and Director Amy Gee.

Previous meeting minutes were not present and thus could not be approved.

#### Treasurer Report

- Andy presented his financial reports.
- He will be making the bond payment this month and then adjusting the interest (< 2%) so that we are not making more than the bond holders.

#### Financial Reports

- Amy presented her financial reports.
- In order to ensure we use all of our Per Capita Grant Funds FY 2023 by the end of June, she will reclassify some items originally listed as regular budget lines for travel or books to Per Capita instead.

Sarah Talley entered at 4:35pm.

#### Director's Report

- Amy will be on vacation June 13-25.
- The AC unit Tori donated to the library has been installed in the board room and seems to be working. We need insulation/foam for the sides to help keep air in and bugs out.
- The new firewall has been ordered but isn't in yet. Payment for it will come out this FY.
- Chromebooks: Dan from RAILS is working on a training program for them but completion date is unknown. They seem to be working from what little staff has been able to do with them but there are still questions about setup and use.
- Summer Reading Program is going well. Tori reports that attendance is way up compared to last year and credits the scratcher tickets they are using this year as a great motivator for attendance and signing in at events. The Wild Exotics Program today had 130 attendants.
- BobboFest: We were given \$4450 for matching grant program before the event and another \$450 today but we donated \$900 for Jim Gill, netting us \$4000. Jennifer would like any feedback we can provide and would like to partner with us again next year.

#### Friends of the Library

- Next meeting is June 24<sup>th</sup>.
- Planning fundraiser: Christmas in July Trivia for July 2<sup>nd</sup>. Doors open at 6:00 with trivia beginning at 6:30. Cost is \$50 in advance for a team of up to 8 (children may participate or even comprise their own team) or \$10 at the door. Participants are encouraged to decorate their table and wear an ugly Christmas sweater as there are prizes for these as well. There will be 7 rounds of 10 questions. Tell everyone you know and encourage them to sign up as there is currently no one signed up.

### New Business

- OCLC sent out their agreement late with an apology because renewals are due June 30<sup>th</sup>. The price is \$1105.77 to renew for one more year. Andy made a motion to approve renewing our OCLC contract for another year and authorize John to sign on behalf of the board. Sarah seconded. Motion carried.
- The Building and Maintenance .02% ordinance is ready to vote on. Andy made a motion that we vote to approve it today and Ann seconded. Roll call vote was performed with 6 Ayes, 0 Nays, 1 Absent. John signed the agreement as President and Rebecca signed as Acting Secretary.
- The Finance committee will meet June 27<sup>th</sup> at 4:30pm.
- The board discussed the meeting dates for next fiscal year. November meeting fell on Veteran's Day which is a holiday that the library is closed for. We decided to make the November Board Meeting the 18<sup>th</sup> at 4:30pm. Andy made a motion to approve these dates and Ann seconded. The motion carried.
- Reviewed the minutes from an executive session on Jan. 9, 2023. Decided to leave them closed.

### Building Updates

- Darren estimates the new building cost with our proposed changes to be \$4,160,000. The board decided it was worth taking back to bid after brief discussion. Ann made a motion to give Darren and GC Studios permission to prepare the bid documents. Sarah seconded and the motion carried.
- We are still trying to find the best way to contact Al Boyer such that he sees the request for donation. It was suggested to ask him through Facebook. Andy is friends with him on Facebook and intends to ask him how he would prefer that we officially contact him about potentially donating.
- We recently received \$1000 donation in memorandum.

Rose made a motion to adjourn the meeting. Sarah seconded and the motion carried.

-Rebecca Eagan  
Acting Secretary